

**AGENDA - SPECIAL BOARD MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 19, 2017 - 7:30 PM
FORTE REFERENCE ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:30 p.m.
- 2) ROLL CALL
- 3) PUBLIC COMMENT
- 4) ADDITIONS TO THE AGENDA
- 5) CONSENT AGENDA (ACTION)
 - a. Approval of the July 19, 2017 Regular Board meeting minutes
 - b. Approval of the August 9, 2017 Special Board meeting minutes
 - c. Approve requests from the Friends of the Glencoe Public Library for permission to:
 - (1) hold the Fall concert on November 12, 2017 at 5:00 p.m., requiring the library to close at 4:00 p.m. and then reopen at 4:30 p.m.
 - (2) hold the Winter Book Sale from March 2-5, 2018 , requiring the library to be remain open from 6:00-8:00 pm on Friday, March 2 and open at 12:00 p.m. on Sunday, March 4.
 - (3) hold the Spring concert on April 15, 2018 at 5:00 p.m., requiring the library to close at 4:00 p.m. and then reopen at 4:30 p.m.
- 6) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY - 7:40 p.m.
- 7) TREASURER'S REPORT
 - a. End of July 2017 financials
 - b. End of August 2017 financials
- 8) UNFINISHED BUSINESS - 7:55 p.m.
 - a. Consideration to approve revised Personnel Policy (ACTION)
- 9) NEW BUSINESS
 - a. Consideration to approve revised Hamil Conference Room Policy (ACTION)
- 10) REPORT OF THE EXECUTIVE DIRECTOR - 8:15 p.m.
 - a. Director

- b. Department reports
 - (1) July reports
 - (2) August reports
 - c. Continuing Education
 - (1) Danny Burdett - Podcast Movement
- 11) COMMITTEE REPORTS - 8:25 p.m.
- a. Building & Grounds
 - (1) HVAC project update
 - b. Marketing
 - (1) July report
 - (2) August report
 - c. Plan Commission
 - d. Planning
 - (1) FY18 Performance Plan Q2 summary
 - (2) Strategic Plan 2019-2021 preparation
 - e. Policy & Bylaws
- 12) COMMUNICATIONS
- a. Patron comments
- 13) EXECUTIVE SESSION
- 5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.
- 14) ADJOURNMENT
- 15) NEXT REGULAR BOARD MEETING: Wednesday, October 18, 2017 at 7:30 p.m.